

# Certificate of Liability Insurance Handout

Encroachment permits typically require the following condition to be satisfied prior to permit issuance:

"The applicant shall obtain and maintain a liability insurance policy that includes \$2,000,000 in general aggregate and \$1,000,000 per each occurrence (or an amount determined by County Counsel) for the lifetime of the project. The policy shall also include an additionally insured endorsement for the benefit of the County of Del Norte (County of Del Norte; 981 H Street, Suite 110; Crescent City, CA 95531). THIS ENCROACHMENT PERMIT IS ONLY VALID WHEN THE CERTIFICATE OF LIABILITY INSURANCE INSURED PERFORMS ALL WORK IN THE COUNTY RIGHT-OF-WAY."

The County reserves the right to request amounts greater than the above minimums and additional insurance policies including: professional liability, automobile liability, workers' compensation and employer's liability, builder's risk (a.k.a. course of construction) liability, performance bonds, payment bonds, warranty bonds, pollution liability, or any other insurance policy requested by the Human Resources and Risk Management Department<sup>1</sup> or Community Development Department.

Description of Operations/Locations/Vehicles (use the following at a minimum):

**"Encroachment Permit for [#1], [#2] (APN: [#3]). Improvements are required as a condition of [#4] [#5], [#6]."**

<b>#1:</b> Street Address:
<b>#2:</b> City, State, Zip Code:
<b>#3:</b> APN:
<b>#4:</b> Permit Type:
<b>#5:</b> Permit Number:
<b>#6:</b> Property Owner (from deed, not applicant):

Certificate Holder:

**County of Del Norte  
981 H Street, Suite 110  
Crescent City, CA 95531  
707-464-7229**

Checklist:

- Insured is performing the work.
- Policy includes additionally insured endorsement for the benefit of Del Norte County.
- Description of Operations/Locations/Vehicles contains the minimum statement.
- Certificate Holder is accurate.
- Certificate is signed by authorized representative.
- All pages are attached to Certificate of Liability Insurance including additional insured endorsement.

<sup>1</sup> Insurance per WP 04/13/18 and reconfirmed 08/2021.